



## Friends of Hazlemere C of E School OGM 8<sup>th</sup> November 2021 @ School Hall

The meeting commenced at 19:35 with Karen Adams in Chair, Hana Beever in Vice-Chair, Marney Hallett as Treasurer, and Holly Jephson (Secretary) taking the minutes.

**Present:** Mrs Donczyk, Lucy Goodman, Sarah Howse, Annabel Osbourne, Katy Richards, Helen Sarner-Taylor, Katie Simon, Hannah Wuermli.

**Apologies:** Mrs Bhabra, Becky Wotherspoon (Marketing) and Eleanor Tiangga.

<p><b>1. Apologies for Absence</b></p> <ul style="list-style-type: none"> <li>• Apologies were received and noted</li> </ul>
<p><b>2. Approval of Minutes (Meeting 13<sup>th</sup> October 2021)</b></p> <ul style="list-style-type: none"> <li>• Minutes were approved</li> </ul>
<p><b>3. Finance Summary (Marney Hallett)</b></p> <ul style="list-style-type: none"> <li>• Balance <b>£14,572</b></li> <li>• Committed spend <b>£3,000</b> <ul style="list-style-type: none"> <li>– Outdoor worship space (£3,000)</li> </ul> </li> <li>• Available funds <b>£11,572</b></li> <li>• <b>Autumn Term Fundraising to date</b> <ul style="list-style-type: none"> <li>– Autumn Fayre £1,971.91</li> <li>– Bags2School £108</li> </ul> </li> <li>• <b>Autumn Term Support to date</b> <ul style="list-style-type: none"> <li>– New school reading scheme books £3,000</li> </ul> </li> </ul>
<p><b>4. Chair Update (Karen Adams)</b></p> <ul style="list-style-type: none"> <li>• We are delighted to announce that the money raised by The Friends during the 2021/2022 academic year will be to fund the building of an outdoor worship and learning space for the children.</li> </ul>
<p><b>5. School Update (Mrs Donczyk)</b></p> <ul style="list-style-type: none"> <li>• No items raised</li> </ul>
<p><b>6. Autumn Term Fundraising Ideas</b></p> <ul style="list-style-type: none"> <li>• <b>Krispie Kreme Sale</b> <ul style="list-style-type: none"> <li>– <b>Friday 19<sup>th</sup> November 2021</b></li> <li>– Box pre-sales end Friday 12<sup>th</sup> November 2021</li> <li>– Box 12 £10</li> <li>– £1 each sold on the day</li> </ul> </li> <li>• <b>Wreath Making</b> <ul style="list-style-type: none"> <li>– <b>Thursday 25<sup>th</sup> November 2021</b></li> <li>– £20 per ticket</li> <li>– To be run as previous years, all materials supplied (if have a specific colour scheme, participants are able to bring own materials). A bar will be open to provide both alcoholic and non-alcoholic drinks and snacks. A Temporary Event Notice (TEN) has already been granted.</li> </ul> </li> <li>• <b>Christmas Puddings</b> <ul style="list-style-type: none"> <li>– Due to delivery lead time, puddings have been ordered based on last year's orders. Christmas puddings, Sticky toffee puddings &amp; Lemon pudding available to order.</li> </ul> </li> <li>• <b>North Pole Correspondence</b> <ul style="list-style-type: none"> <li>– Holly Jephson &amp; Becky Wotherspoon to lead.</li> <li>– Just the letters, no need to include any extras.</li> </ul> </li> <li>• <b>EYFS/ KS1 Nativity photography &amp; recording</b> <ul style="list-style-type: none"> <li>– <b>Photographs:</b> Annabel Osbourne has a contact who may be able to take photographs before the performance. Photographs will be available to buy during the performance.</li> <li>– <b>Recording:</b> Josiah Wuermli has kindly agreed to record both EYFS &amp; KS1 performances again this year.</li> </ul> </li> </ul>

- **Christmas Celebration**
  - **Friday 3<sup>rd</sup> December 2021 3:00pm-5:30pm**
  - Carols & tree lighting in the gazebo
    - EYFS to open
    - Professionally led carols at 4:15pm
    - Year 6 to close
    - Could each year to have a tree to add their advent day decorations to?
    - Could we sell tea lights/ glow sticks to add atmosphere?
    - Sarah Howse has a potential contact for tree donation.
  - Friends stalls
    - Raffle
    - Fidgets
    - Toys (from tombola)
    - Adult tombola (donations from Advent day)
    - Cake stall (donations)
    - Kitchen
      - Hot dogs (meat & veg)
      - Tea, coffee, soft drinks
      - Mulled wine?
  - Local craft stalls
    - £10 per table & a donation to the raffle
    - Hana has 10 stalls so far
  - Prepare a performance schedule, advertise beforehand
  - It was discussed whether we needed to have more for the Children to do whilst the parents are shopping. Ideas include:
    - Christmas movies in the library/ jigsaw room. Would need to be manned by school staff.
    - Colouring table, entry to colouring competition
    - More stalls eg. Pick a lolly, snowman hoopla
    - Christmas decoration craft table
- **School Santa Visit**
  - **Thursady 17<sup>th</sup> December 2021**
  - Annabel Osbourne has a contact who has got in touch with Santa, he has confirmed Santa will be able to make a flying visit to the school to give each child a delicious selection-box during the last day in school.

## 7. AOB

- **Next Meeting 7.30pm Thursday 16<sup>th</sup> December 2021 @ the pub**
- **Christmas Jumper Swap**
  - If you have and pre-loved Christmas jumpers you no longer need, please pass them on to us so we can give them a new home.
  - Jumpers will be available to "buy" one day after school the week before Advent day for free/ a donation to The Friends. Left over jumpers will be used by the school.
- **Meeting Schedule**
  - One meeting per half-term (3<sup>rd</sup> Thursday of each half-term)
  - Extra meetings to be added as needed for big events (eg. Summer Fair)
  - Proposed dates:
    - 16<sup>th</sup> December 2021
    - 20<sup>th</sup> January 2022
    - 17<sup>th</sup> March 2022
    - 12<sup>th</sup> May 2022
    - 23<sup>rd</sup> June 2022

**Meeting closed 21:05**

**\*\*\*Next Meeting 7:30pm Thursday 16<sup>th</sup> December 2021\*\*\***